

DATATAX
Income Tax, Bookkeeping, Tax Planning
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Phone: (323) 852-1444 Fax: (323) 852-4746

RENTAL REAL ESTATE ORGANIZER

NAME:

PROPERTY TYPE:

ADDRESS:

TOTAL INCOME RECEIVED	
EXPENSES	
ADVERTISING	
TRAVEL	
CLEANING/ MAINTENANCE	
COMMISSIONS	
MORTGAGE INSURANCE	
OTHER INSURANCE	
LEGAL/ ACCOUNTING FEES	
MANAGEMENT FEES	
MORTGAGE INTEREST (FORM 1098)	
OTHER INTEREST	
REPAIRS	
SUPPLIES	
REAL ESTATE TAXES	
OTHER TAXES (CITY, ETC.) - DESCRIPTION:	
OTHER TRANSPORTATION - DESCRIPTION:	
UTILITIES	
---ELECTRICITY/ WATER	
---GAS	
---OTHER (INCLUDE DESCRIPTION)	
OTHER EXPENSES	
PEST CONTROL	
GARDENING/ LANDSCAPE	
COMMUNICATION EXPENSES (TELEPHONE, CELLPHONE, FAX, ETC)	
OFFICE EXPENSES	
INTERNET	
POSTAGE	
DUES & SUBSCRIPTIONS	
TRASH COLLECTION	
MEMBERSHIP	

[illegible]

ASSETS PURCHASED (I.E. APPLIANCES, FURNITURE, COMPUTER, OTHER EQUIPMENT, ETC)		
ITEM NAME	DATE ACQUIRED	TOTAL COST
DID YOU MAKE ANY PAYMENTS THAT WOULD REQUIRE YOU TO FILE FORM(S) 1099?		Yes___ No___
IF ANSWER WAS YES, DID YOU OR WILL YOU FILE ALL REQUIRED FORM(S) 1099?		Yes___ No___
DAYS RENTED AT FAIR RENTAL VALUE		
DAYS OF PERSONAL USE		
ENTER OWNERSHIP PERCENTAGE		
PERCENTAGE OF RENTAL USE		