## **DATATAX**

## Income Tax, Bookkeeping, Tax Planning 637 S. Fairfax Avenue Suite 102, Los Angeles, CA 90036 Phone: (323) 852-1444 Fax: (323) 852-4746

## RENTAL REAL ESTATE ORGANIZER

NAME:	
PROPERTY TYPE:	
ADDRESS:	
TOTAL INCOME RECEIVED	
EXPENSES	
ADVERTISING	
TRAVEL	
CLEANING/ MAINTENANCE	
COMMISSIONS	
MORTGAGE INSURANCE	
OTHER INSURANCE	
LEGAL/ ACCOUNTING FEES	
MANAGEMENT FEES	
MORTGAGE INTEREST (FORM 1098)	
OTHER INTEREST	
REPAIRS	
SUPPLIES	
REAL ESTATE TAXES	
OTHER TAXES (CITY, ETC.) - DESCRIPTION:	
OTHER TRANSPORTATION - DESCRIPTION:	
DESCRIPTION DESCRIPTION	
UTILITIES	
ELECTRICITY/ WATER	
GAS	
OTHER (INCLUDE DESCRIPTION)	
OTHER EXPENSES	
PEST CONTROL	
GARDENING/ LANDSCAPE	
COMMUNICATION EXPENSES (TELEPHONE, CELLPHONE, FAX, ETC)	
OFFICE EXPENSES	
INTERNET	
POSTAGE	
DUES & SUBSCRIPTIONS	
TRASH COLLECTION	
MEMBERSHIP	
PIDPIDDINGHH	i

POOL SERVICE		
PARKING & TOLLS		
OTHER (INCLUDE DESCRIPTION)		
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FOR CORPORATIONS AND LLC'S ONLY		T
ANNUAL CORPORATE & LLC FEE'S (MINIMUM OF \$80	00)	
SECRETARY OF STATE FEE'S		
VEHICLES USED FOR BUSINESS		
MAKE: MODEL:	TYI	PE:
YEAR PLACED IN SERVICE		
MILEAGE		T
TOTAL MILES		
BUSINESS MILES		
VEHICLES EXPENSES		T
LEASE PAYMENTS		
GASOLINE		
CAR CHARGING		
REPAIRS/ MAINTENANCE		
REGISTRATION		
INSURANCE		
CAR WASH		
MISCELLANEOUS (INCLUDE DESCRIPTION)		
DO YOU HAVE WRITTEN EVIDENCE OR A TRAVEL LOG?		YesNo
DO 100 HAVE WRITTEN EVIDENCE OR A TRAVEL LOG:	DATE	1esNo
REPAIRS/IMPROVEMENTS – INCLUDE DESCRIPTION	COMPLETED	TOTAL COST

ASSETS PURCHASED (I.E. APPLIANCES, FURNITUE	RE, COMPUTER, OTHER EQU	IPMENT, ETC)
ITEM NAME	DATE ACQUIRED	TOTAL COST
DID YOU MAKE ANY PAYMENTS THAT WOULD REQUIRE YOU TO FILE FORM(S) 1099?		Yes No
IF ANSWER WAS YES, DID YOU OR WILL YOU FILE ALL REQUIRED FORM(S) 1099?		Yes No
DAYS RENTED AT FAIR RENTAL VALUE		
DAYS OF PERSONAL USE		
ENTER OWNERSHIP PERCENTAGE		
PERCENTAGE OF RENTAL USE		